## CLSS Phases Timeline

### SPRING 2018

<table>
<thead>
<tr>
<th>DATE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>March 6, 2017</td>
<td>Design Mode / Plan Phase&lt;br&gt;• Class schedule for Spring 2018 is available and ready to be edited in CLSS. (The data is rolled from Spring 2017.)&lt;br&gt;• All changes made in CLSS will not interface with PeopleSoft automatically</td>
</tr>
<tr>
<td>May 1, 2017</td>
<td>Design Mode / Proof Phase&lt;br&gt;• Changes to the class schedule can continue.&lt;br&gt;• Classes that require a General Purpose classroom must be entered. Any specific room requests must be entered in the “Comments” box.&lt;br&gt;• When all changes have been made, click “Validate” to submit your scheduling unit’s class schedule to initiate workflow and start the interfacing process with PeopleSoft.</td>
</tr>
<tr>
<td>June 19, 2017</td>
<td>Design Mode / Room Assignment Phase&lt;br&gt;• No changes to Spring 2018 can be made in CLSS.</td>
</tr>
<tr>
<td>August 14, 2017</td>
<td>Refine Mode / Review Phase&lt;br&gt;• Changes can still be made in CLSS. All changes besides classroom assignments will interface with PeopleSoft automatically.&lt;br&gt;• Changes that effect classroom assignments will go through a workflow approval.</td>
</tr>
<tr>
<td>October 2, 2017</td>
<td>Refine Mode / Publish Phase&lt;br&gt;• Spring 2018 class schedule goes live for the public.&lt;br&gt;• Limited changes can be made in CLSS.&lt;br&gt;• Changes impacting classroom assignments or enrollment will go through a workflow approval.</td>
</tr>
<tr>
<td>October 23, 2017</td>
<td>Priority Registration for Spring 2018 begins</td>
</tr>
<tr>
<td>January 8, 2018</td>
<td>Spring 2018 term begins</td>
</tr>
<tr>
<td>February 26, 2018</td>
<td>Refine Mode / Archive Phase&lt;br&gt;• No changes can be made in CLSS.&lt;br&gt;• Spring 2018 instance in CLSS becomes archived for the Spring 2019 class schedule roll.</td>
</tr>
</tbody>
</table>
# CLSS Phases Timeline

## SUMMER 2018

<table>
<thead>
<tr>
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<th>DESCRIPTION</th>
</tr>
</thead>
</table>
| August 14, 2017 | **Design Mode / Plan Phase**  
• Class schedule for Summer 2018 is available and ready to be edited in CLSS. (The data is rolled from Summer 2017.)  
• All changes made in CLSS will not interface with PeopleSoft automatically |
| October 2, 2017 | **Design Mode / Proof Phase**  
• Changes to the class schedule can continue.  
• Classes that require a General Purpose classroom must be entered. Any specific room requests must be entered in the “Comments” box.  
• When all changes have been made, click “Validate” to submit your scheduling unit’s class schedule to initiate workflow and start the interfacing process with PeopleSoft. |
| November 6, 2017| **Design Mode / Room Assignment Phase**  
• No changes to Summer 2018 can be made in CLSS. |
| December 18, 2017| **Refine Mode / Review Phase**  
• Changes can still be made in CLSS. All changes besides classroom assignments will interface with PeopleSoft automatically.  
• Changes that effect classroom assignments will go through a workflow approval. |
| February 19, 2018| **Refine Mode / Publish Phase**  
• Summer 2018 class schedule goes live for the public.  
• Limited changes can be made in CLSS.  
• Changes impacting classroom assignments or enrollment will go through a workflow approval. |
| March 5, 2018   | **Summer 2018 Registration begins** |
| May 14, 2018    | **Summer 2018 term begins** |
| August 6, 2018  | **Refine Mode / Archive Phase**  
• No changes can be made in CLSS.  
• Summer 2018 instance in CLSS becomes archived for the Summer 2019 class schedule roll. |
## CLSS Phases Timeline

### FALL 2018

<table>
<thead>
<tr>
<th>DATE</th>
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</tr>
</thead>
</table>
| September 11, 2017 | **Design Mode / Plan Phase**  
- Class schedule for Fall 2018 is available and ready to be edited in CLSS. (The data is rolled from Fall 2017.)  
- All changes made in CLSS will not interface with PeopleSoft automatically |
| October 23, 2017   | **Design Mode / Proof Phase**  
- Changes to the class schedule can continue.  
- Classes that require a General Purpose classroom must be entered. Any specific room requests must be entered in the “Comments” box.  
- When all changes have been made, click “Validate” to submit your scheduling unit’s class schedule to initiate workflow and start the interfacing process with PeopleSoft. |
| November 27, 2017  | **Design Mode / Room Assignment Phase**  
- No changes to Fall 2018 can be made in CLSS. |
| January 22, 2018   | **Refine Mode / Review Phase**  
- Changes can still be made in CLSS. All changes besides classroom assignments will interface with PeopleSoft automatically.  
- Changes that effect classroom assignments will go through a workflow approval. |
| March 5, 2018      | **Refine Mode / Publish Phase**  
- Fall 2018 class schedule goes live for the public.  
- Limited changes can be made in CLSS.  
- Changes impacting classroom assignments or enrollment will go through a workflow approval. |
| March 26, 2018     | **Priority Registration for Fall 2018 begins** |
| August 20, 2018    | **Fall 2018 term begins** |
| September 4, 2018  | **Refine Mode / Archive Phase**  
- No changes can be made in CLSS.  
- Fall 2018 instance in CLSS becomes archived for the Fall 2019 class schedule roll. |