
Auditing

How to audit a class

Applies To:

All students

Policy Owner:

University Registrar

Contact:

University Registrar

Approved By:

University Registrar

Review Cycle:

As needed

Auditing gives a currently enrolled student (or currently admitted student) the privilege of attending class, but not to receive a grade or credit for the course. All persons wishing to audit a course must be eligible to enroll in classes for the term in which they audit. Courses involving extensive laboratory work are usually not open to auditors.

Application materials for auditing a course are available at the Office of the University Registrar, 107 Canfield Administration Building (0416), 402-472-3635. Audited classes carry no credit and do not count toward full-time status. All audits for a term must be declared by the student and endorsed by the instructor no later than the 6th day of classes. The fee for auditing a course is the same as the regular resident or non-resident tuition for the term and both UPFF and other course fees will apply to the class.

To have an audit recorded on their academic record, the student must request that the instructor of the course submit a Permit to Audit to the Office of the University Registrar, 107 Canfield Administration Building (0416), 402-472-3635.